

Pewitt FFA Chapter Policy Manual

Created February 21, 2018

Adopted April 9, 2018

I. OFFICER ELECTIONS

- A. The chapter officers will be composed of six (6) active members, or more if deemed necessary as per the local constitution, and will carry out the official business of the chapter.
- B. Chapter officers must apply for office. The applications must be submitted by stated date.
- C. Officers will be interviewed by a committee and ranked.
- D. Officers will take a written test over the FFA and Parliamentary Procedure with scores being ranked.
- E. The members attending the April meeting will vote upon officers.
- F. The percentages that the interview, test and elections will be one-third each.
- G. Candidates must hold the Chapter FFA Degree at the time of their Election

II. OFFICER QUALIFICATIONS

- A. All officer candidates are to know and agree to abide by the FFA Code of Ethics.
- B. All officer candidates are to have knowledge of The Mission and Strategies of the FFA Organization.
- C. All officer candidates are to have commendable citizenship and conduct records.
- D. All officer candidates shall have their official FFA dues paid.
- E. Officer candidates shall meet the following respective scholastic requirements:
 - (a) Chapter officer candidates must have an average of "B" or better in past Agricultural Science courses and have an overall average of "B" or better in courses taken the semester immediately preceding officer elections.
- F. All officer candidates are to have a sincere desire to carry out the duties of the office to which they are elected.

- G. All officers must agree to abide by the FFA Officer Rules and sign a statement agreeing to abide by them.

III. Officers are to carry out their duties as outlined in the official FFA Manual, and as assigned by the President and approved by the Advisors.

IV. TERM OF OFFICE

The terms of office shall be for one year, ending after the newly elected officers are installed.

V. REMOVAL FROM OFFICE

- A. Officers may be removed from office for failing to meet the qualifications stated in the constitution.
- B. Officers must meet the same qualifications for holding office the second school semester as they did when elected, otherwise their term of office will expire.
- C. An officer will be entitled to a full and impartial review and hearing by the executive committee. They may be temporarily or permanently dismissed from office. A decision will be based upon the facts.

VI. GENERAL PROVISIONS CONCERNING OFFICERS AND MEMBERS

Membership may be temporarily or permanently denied for failure to abide by the code of Ethics.

VII. OFFICIAL FFA CLOTHING AND ACCESSORIES

Each individual member takes upon themselves the responsibility of wearing official clothing and accessories with dignity and pride so as not to reflect any bad criticism upon himself/herself, the school, the FFA Organization, or the Local chapter.

VII. OFFICIAL FFA AND SCHOOL EQUIPMENT

All members will show pride in the FFA Organization in his/her school by properly caring for and using the facility, its equipment, and official paraphernalia in a proper, dignified manner.

IX. PUBLIC RELATIONS BY INDIVIDUAL MEMBERS

Each individual FFA member is to realize that they are a personal representative of their school and FFA Chapter. The image of their school and chapter are reflected through and by them as an

individual. Aim for and achieve excellence.

X. PEWITT FFA INVITATIONAL LIVESTOCK SHOW

The Pewitt FFA Invitational Livestock Show shall be directed through the Pewitt FFA chapter. All business shall be conducted by the Pewitt FFA Advisor(s), Board of Directors, and Pewitt FFA Alumni. All finances shall be transacted through the Pewitt FFA Activity Account.

Pewitt FFA Officer Commitment Pledge

I, _____, do hereby agree to uphold the FFA name and reputation.

Upon my failing a class and becoming ineligible for a six-weeks, I will be put on probation as an officer. I will be removed from the office for the rest of the year upon becoming ineligible for a second six-weeks. **Also any member of the officer team testing positive on any school administered drug test will be removed immediately from the team**

A discipline offense of which I receive punishment for will result in probation. I will be removed from office upon my second discipline offense in which I receive punishment. If I receive ISS or DAEP for any reason I will forfeit my office immediately.

Officers are expected to be at officer meeting and FFA meetings, participate in fund raising activities, promotional activities (parades, hosting meetings, etc). Officers that miss more than one (1) officer meetings, one (1) regular meeting (without an excuse), or does not perform the obligations of their office will be removed from office. The officer team is to operate as a unit. Plans that are set forth for the FFA during summer camp and other officer meeting during the year will be carried out to the fullest. All officers are required to attend State FFA Convention, District Leadership Camp, and Officer training camp during the summer. Failure to attend these will result in the forfeiture of said office.

I will work hard to improve the FFA. I will perform all the duties of my office and promote the FFA at all times. Examples: camps, conventions, contests, meetings, etc.

I have read and understand the above conditions of being a Pewitt FFA Officer.

Officer Signature

Date

We/I have read the FFA officer agreement and will help our son/daughter meet the expectations of being an FFA Officer.

Parent Signature